



VIETNAM VETERANS OF AMERICA REPRESENTATION AGREEMENT

Thank you for trusting Vietnam Veterans of America (“VVA”) as your representative in your Department of Veterans Affairs (“VA”) benefits claim. To be successful with your claim, it is important you adhere to the following VVA policies:

1. MAIL CORRESPONDENCE FROM VA

When you receive any mailing from VA (e.g. letter, decision), you must contact a VVA Service Officer within five (5) business days. VA does not notify your service officer when it sends mail to you. **VVA is not responsible for missed deadlines or denied claims if you fail to notify a VVA service officer within five (5) business days that you received mail from VA.**

2. CURRENT ACTIVE APPEALS

If you currently have a VA benefits claim on appeal, you must notify a VVA Service Officer prior to signing a power of attorney form (VA Form 21-22) with VVA. **If VVA accepts your power of attorney form and it is later discovered that you have an active appeal, VVA reserves the right to revoke your representation.**

I agree to adhere to the above policies. I understand that violation of any of the above policies may be grounds for immediate revocation of representation by VVA.

Claimant Name (print clearly) _____ Claimant Signature _____ Date _____

Claimant Address: _____ Claimant Phone: _____

_____ Claimant Email: _____

VVA Accredited Service Officer Name (print clearly) _____ Date _____